



October 17, 2023

All Staff,

System enhancements have been made to expedite the submission and processing of the [Small Necessities Leave Form](#) - Hyperlink lead instruction in filling out the forms.

To begin, login to [TalentEd - Records](#) using your **Ashland email address** as the user name.

If it's your first time using Records, you will need to choose "logging in for the first time". You will receive an email to create your own password (minimum of 8 characters with at least one special character).

If you have trouble logging in, you can click on the 'Forgot your password?' link to have an email sent to you to have your password reset.

## Four Products. One Login.

Introducing an easier way to access all of your TalentEd products.

XXXXXXX@ashland.k12.ma.us

Password

Sign In

Remember username on this computer

[Logging in for the first time? / Forgot password?](#)

If you are an applicant and have reached this page in error, please go to our [Careers Homepage](#).

